We thank you for providing opportunity to audit your management system. Your feedback is most important for us for improving our certification process further. Kindly provide your feedback as per the following:

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| **ORGANISATION NAME** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Type of Audit** | **Stage 1** | **[ ]**  | **Stage 2** | **[ ]**  | **Surveillance** | **[ ]**  | **Re-Certification** | **[ ]**  | **Special** | **[ ]**  |
| **Date** | \_\_\_\_\_\_\_\_\_\_ |
| **Audit Team** | **Team Leader** | \_\_\_\_\_\_\_\_\_\_\_\_ | **Team Member(s)** | \_\_\_\_\_\_\_\_\_\_\_\_ |
| **Audit Standard(s)** | ISO 9001 | **[ ]**  | ISO 14001 | **[ ]**  | ISO 22000 | **[ ]**  | ISO 45001 | **[ ]**  |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Section** | **Description** | **SA** | **A** | **N** | **D** | **SD** | **Point** |
| Audit Preparation | 1. The audit Plan was sent sufficiently in advance
 | **[ ]**  | **[ ]**  | **[ ]**  | **[ ]**  | **[ ]**  | **SA (5)**:Strongly Agree**A (4):**Agree**N (3):**Neutral**D (2)**:Disagree**SD (1)**:Strongly Disagree |
| 1. The audit team was well prepared for audit.
 | **[ ]**  | **[ ]**  | **[ ]**  | **[ ]**  | **[ ]**  |
| Punctuality | 1. The audit carried out as per the programme.
 | **[ ]**  | **[ ]**  | **[ ]**  | **[ ]**  | **[ ]**  |
| Audit | 1. The opening and closing meeting carried our professionally.
 | **[ ]**  | **[ ]**  | **[ ]**  | **[ ]**  | **[ ]**  |
| 1. The questions the audit team asked are relevant easy to understand.
 | **[ ]**  | **[ ]**  | **[ ]**  | **[ ]**  | **[ ]**  |
| 1. The audit team gave you enough explanation for your questions.
 | **[ ]**  | **[ ]**  | **[ ]**  | **[ ]**  | **[ ]**  |
| 1. The audit team was fair and impartial.
 | **[ ]**  | **[ ]**  | **[ ]**  | **[ ]**  | **[ ]**  |
| Ethics | 1. The audit team concentrated his/her attention on the audit.
 | **[ ]**  | **[ ]**  | **[ ]**  | **[ ]**  | **[ ]**  |
| 1. The audit team didn’t make any unreasonable demand.
 | **[ ]**  | **[ ]**  | **[ ]**  | **[ ]**  | **[ ]**  |
| Effectiveness | 1. Issues found at the audit were helpful and valuable for improving your management system.
 | **[ ]**  | **[ ]**  | **[ ]**  | **[ ]**  | **[ ]**  |
| Others | Do you want this audit team to assess your management system next time? | YES | **[ ]**  | NO | **[ ]**  |
| Any Suggestions? | \_\_\_\_\_\_\_\_\_\_\_\_ |

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| --- | --- | --- | --- |
| **Details provided By** | **Position** | **Date** | **Signature** |
| \_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_ |  |

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| **Evaluation Result** | Excellent (90% or over) | Good (75 to 89%) | Average (60 to 74%) | Unsatisfactory (less than 60%) |
| **[ ]**  | **[ ]**  | **[ ]**  | **[ ]**  |

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| **Reviewed by** **(CEO) (Signature)** |
| **Comment:** \_\_\_\_\_\_\_\_\_\_\_\_ |